

FOREST & FLORA



WEDDINGS



LET'S MAKE YOUR DREAM FLOWERS!

Our wedding package is perfect for couples who are looking for a straight forward floral service. We offer transparent pricing hand-in-hand with stunning designs. Simply choose the size and quantity of your personal flowers and centerpieces, and describe your color palette. Leave the rest to us!.

On the following pages, you'll find everything you need to get started. Please don't hesitate to reach out if you have any questions, We look forward to working with you!

Sarah

HOW IT WORKS

REVIEW THE PACKET

Please read all the information in this packet.

SUBMIT THE ORDER FORM

Complete the attached Order Form (pages 7&8), and send it to sarah@forestandflora.com with your name and wedding date in the subject line.

ESTIMATE

When we receive your Order Form, we will email you an estimate for your wedding flowers based on the details you provided.

SEND CONTRACT AND DEPOSIT

After approving your order, send a nonrefundable deposit of 20% and a signed copy of our contract to reserve your wedding date on our calendar. Your deposit will be applied toward your final balance.

MAKE FINAL CHANGES

Prior to your event, we will reconnect with you to finalize your order. Additions, substitutions, and small changes can be made at this time.

SUBMIT PAYMENT

Final payment is due 3 weeks prior to your event. Checks (payable to Sarah Shepard) and cash preferred. Payments made via PayPal/Square incur a 5% processing fee.

ENJOY YOUR FLOWERS!

We'll arrange a delivery and set up time at your chosen venue on the day of the wedding.

FLOWER MENU

personal flowers

1.



1. Lush bridal bouquet \$175
Deluxe garden-inspired bouquet.
2. Bridesmaid's bouquet \$95
Petite version of the bride's bouquet.
3. Petite bridesmaid's bouquet \$75
Perfect for a toss bouquet, flower girl, or junior bridesmaid.

2.



4. Boutonnieres \$15
Petite floral accents for the gentlemen.
5. Corsages wrist \$30, pin-on \$20
Wearable floral accents for the ladies.
6. Flower crown \$100
Romantic floral halo for the bride or bridesmaids.

8.



7. Flower girl crown \$55
Petite floral halo for a child.
8. Hair flowers \$20
Individually wired flowers for pinning in hair.
9. Silk ribbon treatment, \$10 per bouquet
Flowing, silk ribbon streamers for personal bouquets - our favorite!

FLOWER MENU

ceremony and reception flowers

7.



1.



3.



4.



1. Aisle (variable, starts at) \$500
Lush ground arrangements along each side of the aisle giving any wedding an “in the garden” feel. (On-site set up only)
2. Arbor flowers (variable, starts at) \$500
Arrangements attached to an arbor or backdrop. (On-site set up only)
3. Full floral arbor (variable, starts at) \$1000
A stand alone arbor made completely of flowers. (On-site set up only)
4. Grounded floral arch (variable, starts at) \$1000
An arc of flowers sprouting from the ground around the bride and groom. (On-site set up only)
5. Statement piece \$250
Large, dramatic arrangement perfect for an escort card table display or get two to frame the aisle entrance.
6. Garden centerpiece \$50
Beautiful garden-style centerpiece perfect for 8-person round table.
7. Full garden centerpiece \$75
Lush garden-style centerpiece perfect for 10-person round table.
8. Petite posy \$30
A sweet little posy perfect for cocktail tables or the lounge.
9. Cake flowers \$35
Small bucket of loose flowers to decorate your cake.



DELIVERY, SET UP, AND RENTALS

All weddings requiring delivery of flowers will incur a \$100 delivery charge or 10% of total order (whichever is greater).

All weddings requiring on-site setup or arranging will be subject to an additional hourly fee for the setup time (variable, to be determined at the time of the quote).

Simple glass vases are included in the cost of the arrangements. If you wish to make vase changes, you may supply the vases of your choice or rent from Forest & Flora for \$5 per vessel. If you choose this option you agree to return the vessels to my home address the next day or be charged the full cost of the vases.



WEDDINGS À LA CARTE

order form

Couple's Names _____ Wedding Date _____

PRIMARY CONTACT FOR COMMUNICATIONS AND PAYMENTS

First name _____ Last name _____

Address _____

Email _____ Phone number _____

How did you hear about Forest & Flora? _____

YOUR WEDDING DAY

Ceremony and reception site _____

Start time _____ Guest count _____

Table type (round, long) _____ Bride's height _____

What's your wedding color palette? _____

What are the dominate colors you'd like to see in your bouquets and centerpieces? _____

Bridesmaid(s) dress color(s) _____

Groom and groomsmen apparel (style and color). _____

Any flowers or colors we must avoid? _____

Which floral design style appeals to you the most? Select one:

romantic

eclectic

wildflower

woodland

Link to Pinterest page with flower ideas (optional) _____

.....

DAY-OF CONTACT

Name _____ Phone number _____

Email _____

.....

SELECT THE ITEMS AND QUANTITIES TO INCLUDE IN YOUR ESTIMATE

personal flowers

ceremony and reception flowers

_____ Lush bridal bouquet

_____ Aisle

_____ Bridesmaid's bouquet

_____ Arbor flowers

_____ Petite bridesmaid's bouquet

_____ Full floral arbor

_____ Boutonnieres

_____ Grounded arch

_____ Wrist corsage

_____ Statement piece

_____ Pin-on corsage

_____ Focal arrangement

_____ Flower crown

_____ Garden centerpiece

_____ Flower girl crown

_____ Full garden centerpiece

_____ Hair flowers

_____ Cake flowers

_____ Silk ribbon treatment

_____ Petite posy



WEDDING CONTRACT

DEPOSIT AND PAYMENT

In order to secure our design services and reserve the date of your wedding please provide a required 20% non-refundable deposit along with this signed contract. The balance of the payment is due 3 weeks prior to your event. Payment may be made in cash, by check payable to Sarah Shepard, or via PayPal, Venmo, or Square. PayPal, Venmo, and Square payments will incur a 5% processing fee.

CHANGES

Additions, substitutions, and small changes can be made up to 30 days prior to the wedding. Sorry, we cannot reduce your order less than 30 days prior to your wedding. Requested changes must be submitted via email to sarah@forestandflora.com with your name and wedding date in the subject line.

If you need to change the date of your event, we will do our best to accommodate you. However, it will be based on availability of date, materials, and containers, and may be subject to change-of-date fees.

SUBSTITUTIONS

The client agrees to communicate any color and any flower variety preferences. We will advise the client on seasonality of specific flower varieties, however, the nature makes it impossible to guarantee the availability of every variety. By signing this contract, the client authorizes floral substitutions within a specific color palette. Necessary substitutions will be at the designers discretion.

RENTALS

Any equipment or vases rented to you is with the understanding that all items will be returned or picked up in the same condition they were loaned. A replacement fee will be charged for any lost or damaged items.

CANCELATIONS

Cancellations made more than 30 days before the wedding date will receive a refund on all monies paid, less non-refundable deposit. Please let us know if there are extenuating circumstances, and we will do our best to work with you.

ATHORIZATION / CONFIRMATION

The signature below indicates understanding of and contractual agreement to the terms outlined above.

Signature _____

Date _____